



Approved by board on: 8th August 2023
Scheduled review date: 8th August 2025

Introduction

Children have the right to an education in an environment that provides for their health and safety. Good cleaning and maintenance of the environment ensures that illness and unintentional injuries are avoided.

Goal

Environmental responsibility also encompasses the cleaning and maintenance of the preschool in ways that are sustainable and environmentally friendly

Policy

- Follow procedures and schedules that ensure the building, premises, furniture and equipment are safe, clean and well maintained.
- Promote awareness of environmental sustainability through daily practices and information sharing.
- Involve children in discussions about health and safety issues and support children to develop guidelines to keep the environment safe for all.
- Encourage eco-friendly practices.

Responsibilities

Approved Provider will:

Ensure that written policies and procedures regarding child safe environments are developed.

Develop systems to ensure that daily checks and risk assessments of the environment are documented and that where repairs, cleaning or maintenance issues are identified, they are attended to promptly.

The Nominated Supervisor will:

- Develop systems to ensure that the daily cleaning of the service is carried out to a satisfactory standard.
- Ensure that educators are familiar with policies related to cleaning and maintaining safe environments for children.
- Ensure that daily checks and risk assessments of the environment are conducted and documented
- Respond to any identified risks, repairs, cleaning or maintenance issues promptly.
- Support educators to research and consider alternative and sustainable cleaning options and arrange for regular professional development to ensure a clean and safe environment for children.

Educators will:

- Ensure that cleaning duties do not compromise care and supervision of children at any time, being thoughtful and considerate to what is appropriate for each space.
- Identify when the building, premises, furniture or equipment require cleaning or maintenance. The identified issue will be dealt with immediately. This will be done by cleaning as required or by removing the damaged furniture or equipment to be repaired or discarded as decided by the nominated supervisor and the approved provider. The educator will complete required documentation and refer this to the work health safety officer for attention.
- Involve children in discussions about health and safety issues and support children to develop guidelines to keep the environment safe for all.
- Role model good cleaning practices for the children and encourage children to be involved in the cleaning of the environment where appropriate. Support children to have an active role in caring for their environment and to contribute to a sustainable future.
- Be responsible for spot cleaning the education and care service to ensure cleanliness and hygiene standards are maintained throughout the day.
- Seek to minimise the use of chemicals in the education and care environment.
- Consider sustainable practice when they are cleaning. They will reflect on their practices and access professional development, journals and the Internet for more ideas on eco-friendly cleaning options.
- Use soapy water for daily cleaning of tables, nappy change surfaces, mouthed toys and general spills both indoors and outside. The soapy water can be made from pH Neutral detergent diluted in water and stored in a labelled spray bottle out of reach of children.
- Encouraging recyclable materials to be placed in labelled recycling containers rather than garbage bins. Recycling food scraps at meal and snack times. Children and educators can place food scraps into these containers which will then be placed in the chook yard, compost or worm farm containers. The kitchen will have containers for food scraps and recycling for educators to use.

Related Documents

MSDS for the cleaning products used at Preschool.